



## Centre for Biodiversity Genomics, University of Guelph

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# **Biological Material Transfer Policies**

## **Bulk Samples**

Biological Material (hereafter referred to as the 'Material') includes biological specimens (whole collection vouchers, tissue samples, and/or bulk samples), as well as Genetic Material (sensu Nagoya Protocol; see <http://www.cbd.int/abs/>) contained therein, transferred to the Centre for Biodiversity Genomics (CBG, hereafter referred to as the Recipient) for DNA analysis.

The Material specified in the Sampling Kit Shipment is the property of the Provider (individual and/or institution they represent) and is made available at no cost as a service to the research community. This material will be used for academic research and teaching purposes only.

By default, the Material is assumed to be sent as a permanent loan, whereby the Provider retains ownership of the original material and its direct derivatives (e.g., DNA extract), while granting the Recipient the right to store any residual material (unsorted samples, processed vouchers and residual DNA) indefinitely within the Recipient's organization. The Recipient will refer to the Provider any third-party requests for non-commercial research use of this material, and any secondary loans and uses in non-barcoding analyses are subject to approval by the Provider.

The Provider may, at their discretion, request the repatriation or destruction of the Material. In this case, a cost recovery fee will be charged by the Recipient to perform requested operations.

The Recipient acknowledges that the original material and its derivatives will not be used in human subjects, in clinical trials, or for diagnostic purposes involving human subjects and will not be used for commercial purposes or forwarded to commercial organizations for the purpose of making profit. Any prospective uses of biological materials for purposes other than non-commercial academic research and/or teaching shall be negotiated with the Provider under a separate agreement.

The Provider acknowledges that the original material is free of known biological or other hazards to minimize potential health risks to individuals who may be exposed to this material during shipment and/or processing.

The Provider acknowledges that the Material has been obtained under appropriate collection and animal care permits in its country of origin, that it is being shipped to the Centre for Biodiversity Genomics in compliance with all applicable shipping regulations, and that the necessary export/import documentation required by relevant customs and conservation authorities has been provided.

**The Provider also acknowledges that the original material has been properly preserved in 95% ethanol and housed at -4°C away from light or that an otherwise stated method of adequate preservation has been decided between the Provider and Recipient to minimize the potential of specimen and DNA degradation.**